



BRISTOL TENNESSEE CITY SCHOOLS
Invitation to Bid

BTCS Bid #23-2255
Custodial Paper Products and Supplies for FY 2024

Date Advertised: June 3 & 4, 2023

Opening Date: June 15, 2023 at 2:00PM EST

Include the bid reference number on the bid envelope.

Submit Proposals to:

Tara E. Musick, Chief Financial Officer
Bristol Tennessee City Schools
615 Martin Luther King Jr. Blvd.
Bristol, TN 37620

Bristol Tennessee City Schools
Invitation to Bid

Bid Reference No. 23-2255

TABLE OF CONTENTS

| | <u>Enclosed</u> |
|---|-----------------|
| I. Instructions to Bidders | X |
| II. General Conditions | X |
| III. Special Conditions – Federal Contracting Requirements | NA |
| IV. Description of Requirements and Specifications | X |
| V. Bid Pricing Sheet | X |
| VI. Required Certification Forms: | |
| Non-collusion Affidavit | X |
| Iran Divestment Act Certification of Non-inclusion | X |
| Non-Boycott of Israel Certification | X |
| Debarment and Suspension Certification | NA |
| Compliance with Tennessee Public Chapter #587 Certification | X |
| Drug-Free Affidavit of Prime Bidder | X |
| Certificate of Compliance | X |
| Certification Regarding Lobbying | NA |
| VII. Certificate of Insurance Coverage | NA |

Bristol Tennessee City Schools

Invitation to Bid

INSTRUCTION TO BIDDERS

Bristol Tennessee City Schools (BTCS), 615 Martin Luther King Jr. Blvd., Bristol, TN will receive bids for **Bid #23-2255 – Custodial Paper Products and Supplies** until 2:00PM on Thursday, June 15, 2023, at which time all bids will be publicly opened. Please email Curt Rutherford at rutherfordc@btcs.org with your intent to bid. Bidders should familiarize themselves thoroughly with any conditions, which may in any manner affect the cost, progress, or performance of the work. Detailed specifications may be obtained from the Business Office of the Bristol TN City Schools at the above address during Monday – Thursday from 7:00AM until 5:00PM, and are also available for download on the Business page of the school system's website at: www.btcs.org. Bristol Tennessee City Schools reserve the right to reject any and all bids and/or negotiate with the low bidder when it is in the best interest of the school system.

Direct all questions related to this bid to Curt Rutherford, Chief Facilities and Maintenance Officer. Questions may be submitted by mail, fax, or e-mail (preferred):

Mail: Curt Rutherford

Bristol Tennessee City Schools
615 Martin Luther King Jr. Blvd.
Bristol, TN 37620

Fax: (423) 652-9573

Phone: (423) 652-9447

E-mail: rutherfordc@btcs.org

Prospective Bidders should e-mail their intent to bid to the e-mail address above. Thereafter, answers to any Bidder's questions will be sent to everyone who has registered their intent to bid. Questions and requests for clarifications should be submitted not later than three (3) business days before the bid opening. If required, an addendum will be issued to address questions. Please note the BID and the addendums are the only binding documents relating to this "Request for Bids".

If a Bidder has any exceptions to these specifications, such exceptions must be stated in writing and describe in detail what is proposed to be furnished in lieu of the specified requirements prior to the bid date. An Addendum will be issued addressing the substitution request in an addendum prior to the bid date. The Owner has used a manufacturer's name and catalog number or equivalent as the basis for the specification to describe the quality, performance or other characteristics that meet state and federal procurement requirements and provide for the submission of "Or Equal" products or services.

1. Bids must be received prior to the specified time of closing as designated in the invitation. Bids received late will be returned unopened to the bidder.
2. Clarifications or qualified bids may be considered non-responsive and may not be accepted. It is the intent that all questions be raised and addressed prior to bid time. Only responses in an addendum will be considered binding.
3. Corrections or erasures on the proposal form must be noted with the initials or signature of the bidder.
4. References in the *Description of Requirements and Specifications* describing the material, supplies, or services required of a particular trade name, catalog or model number are made for descriptive purposes to guide the Bidder in interpreting the type of material or supplies or nature of the work described. They should not be construed as excluding offers on other type of materials and supplies or of performing the work in a manner other than specified. However, the Bidders attention is called to Paragraph 6 of the *General Conditions* which must be strictly adhered to.
5. Bids shall be submitted on the "Bid Pricing Sheet" which is a part of this bid.

INSTRUCTIONS TO BIDDERS (CONTINUED)

Page 2

6. Each bid must be signed by the bidder with his/her original signature on the Bid Pricing Sheet for consideration. Bids by a Partnership must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Bids by Corporations must be signed with the name of the corporation, followed by the signature and designation of the president, secretary, or person authorized to legally bind the corporation.
7. **TWO COPIES** (one original and one copy) of the bid package should be sealed in an envelope and marked on the outside of the envelope, **Bid #23-2255 – Custodial Paper Products and Supplies.**
8. All Contractor information must be included for any of the above types of contractors. If this information is not listed, the bid will be deemed non-responsive.
9. Envelopes must be sealed when submitted and must be properly noted with the bid reference number and the description of the bid item. Separate bids must be submitted for each reference number. The System will not be held responsible for the premature opening of unmarked envelopes if sent through regular mailing system. Facsimile transmissions of bidding documents will not be accepted.
10. If questions are mailed, do not place the bid number on the outside of the envelope containing questions. The System may identify such an envelope as a sealed proposal and may not open it until the official bid due date. Bidders must clearly understand that the only official answer or position will be the one stated in writing.
11. All bids shall remain valid for a period of sixty (60) days after bid opening unless a longer period is otherwise stated herein.
12. Bids are to be mailed to or delivered to Tara E. Musick, Chief Financial Officer; Bristol Tennessee City Schools; 615 Martin Luther King Jr. Blvd.; Bristol, TN 37620. One original and one copy of each bid package must be submitted for review, unless otherwise stated. The Bidder should also include the following items in the bid package:
 - Bid Pricing Sheet
 - Each Bidder should submit at least three (3) references of similar size and scope jobs that have been completed by the Bidder. All Bidders are required to include names, e-mails, and phone numbers of contacts familiar with similar proposals.
 - Non-collusion Affidavit
 - Iran Divestment Act Certification of Non-inclusion
 - Non-Boycott of Israel Certification
 - Compliance with Tennessee Public Chapter #587 Certification
 - Drug-Free Affidavit of Prime Bidder
 - Certificate of Compliance
13. Declaration/Statement by Bidder - The respondent hereby states that he/she, his/her company, or any of its employees, agents, officers or proposed sub-contractors have not violated or participated in a violation of, been convicted, or pled "nolo contendere" to any act involving an unlawful restraint of trade such as, but not limited to violations of the Sherman Act (15 U.S.C. § 1-2), the Racketeer Influenced and Corrupt Organizations Act (18 U.S.C. 1961-1968), the Hobbs Act (18 U.S.C. §1961), the mail or wire fraud statutes (18 U.S.C. §1341,1343), the false statements statute (18 U.S.C. §1001), the Tennessee Anti-Trust Act (T.C.A. § 47-25-101) or similar state or federal law. Respondent further states that he/she, his/her company or any of its officers, agents, or employees have not been debarred by any governmental agency (Federal, state, or local).

INSTRUCTIONS TO BIDDERS (CONTINUED)

Page 3

14. The System is tax-exempt and sales taxes are not to be included on the bid. Any bid including sales taxes will be adjusted at the time of the bid opening. The System's sales tax exemption will be provided to the successful bidder.
15. Prospective Bidders are solely responsible for their own expenses in bid preparation and subsequent negotiations with the System, if any.
16. Disclaimer and Cancellation: Bristol Tennessee City Schools reserve the right to accept any bid, reject any or all bids, and to waive any informality, where such acceptance, rejection, or waiver is considered to be in the best interest of Bristol Tennessee City Schools. Bristol Tennessee City Schools also reserves the right to reject any proposal where evidence or information submitted by the Bidder does not satisfy Bristol Tennessee City Schools that the Bidder is qualified to carry out the requirements of the contract documents. The school system reserves the right to disregard any and all nonconforming, incomplete, or conditional proposals and to negotiate contract terms with the successful Bidder.

The Owner shall consider the qualifications of the Contractors, their subcontractors or representatives, and may conduct investigations as deemed necessary in order to evaluate any person or groups of persons designated to perform the service/product. The Contractor shall inform the Owner in writing of all subcontractors performing work on this project and which areas of work each subcontractor will be performing. The Contractor shall state qualifications and experience, and details of his organization and any subcontractors. Owner reserves the right to disallow any subcontractors to work on the project that are believed to be unable to satisfactorily complete any portion of their work during the Owner's investigation.

This bid does not commit Bristol Tennessee City Schools to any specific course of action. Bristol Tennessee City Schools reserve the right to not select any Bidder or purchase any goods or services resulting from this bid.

17. Method of Source Selection: The Owner is using the Competitive Proposal Method of Source Selection, as authorized by Bristol Tennessee City School System for this procurement.

Awards, if made, will be made to the responsible Bidder whose proposal is most advantageous to Bristol Tennessee City Schools, taking into consideration price and the other factors set forth in this Section, Number 18 of this BID. The Owner may conduct discussions with responsible Bidders that may be selected for the award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

18. Criteria Used to Determine Winning Proposal (maximum of 100 points)

Is the proposed cost a good value? **(80 points)**

Does the Bidder possess the ability, capacity, skill, and financial resources to provide the service/product? **(5 points)**

Can the Bidder take on the responsibilities set forth in this bid and produce the required outcomes in a timely manner? **(5 points)**

Does the Bidder have the character, integrity, reputation, judgment, experience, and efficiency required by the contract? **(5 points)**

Has the Bidder performed satisfactorily in previous contract of similar size and scope? **(5 points)**

Bristol Tennessee City Schools

Invitation to Bid

GENERAL CONDITIONS

1. Bristol Tennessee City Schools reserves the right to reject any and all bids or parts thereof, and unless otherwise specified by the bidder, to accept any item in the bid. In case of error in extending the total amount of the bid, the unit price will govern. Bid pricing should be stated in both words and numbers. In the case of a discrepancy, the price in words will govern. The System also reserves the right to waive informalities on all or any part of any bid as deemed to be in the best interests of the System.
2. Invoices are processed for payment not less than twice a month. It shall be understood that the cash discount period will be extended to the date that invoices are paid. Payment will commence or be made in full after delivery and/or completion of the project and acceptance of equipment. All documents, invoice, title and exception certificate shall be presented to the Business Office; Bristol Tennessee City Schools; 615 Martin Luther King Jr. Blvd.; Bristol, TN 37620.
3. In case of default by the bidder or contractor, the System may procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.
4. All prices quoted shall be United States currency. Prices shall be stated in units of quantities specified.
5. Prices quoted, unless otherwise stated by bidder, will be considered as being based on delivery to destination as designated and to include any charges for packing, crating, containers, etc., and being in strict accordance with specifications as shown.
6. Whenever a reference is made in the specifications or in describing the materials, supplies or services required, or a particular trade name, manufacturer's catalog, or model number, the bidder, if awarded a contract, will be required to furnish the particular item referred to in strict accordance with the specifications or description unless a departure or substitution is clearly noted and described in the proposal by the bidder.
7. It is the intent of these specifications to secure and to insure the delivery of the specified unit(s) complete and ready to withstand the service and continuous use encountered by the System in the course of the work for which the unit(s) is/are intended. Omission of any essential detail from these specifications does not relieve the supplier from furnishing such unit.
8. The bidder, by executing a contract or bid proposal on the terms of the invitation to bid, warrants the product that is supplied to the buyer shall remain fully in accordance with the specifications and to be of the highest quality. All bids must be for new equipment. This provision excludes surplus, used or demonstrator products unless so stated in the specifications.
9. In the event the product as supplied to the buyer is found to be defective or does not conform to the specifications, the buyer reserves the right to cancel the order upon written notice to the supplier and return such product to the supplier at the supplier's expenses.
10. All parts not specifically mentioned herein, but which are necessary in order to furnish complete materials shall be supplied by the bidder. Each product furnished to the System shall conform to the best known practices for the most recent unit.
11. If a bidder has any exceptions to these specifications, such exceptions must be stated in writing and describe in detail what is proposed to be furnished in lieu of the specified requirements. The Owner has used a manufacturer's name and catalog number or equivalent as the basis for the specification to describe the quality, performance or other characteristics that meet state and federal procurement requirements and provide for the submission of "Or Equal" products or services.

GENERAL CONDITIONS (CONTINUED)

Page 2

The bidder must provide submittal data with sufficient information with their bid package for the Owner to determine if the "Or Equal" product or service is, in fact, "Or Equal". The Owner is solely responsible for determining if a product or service is "Or Equal" to the specified product or service.

12. The bidder, if awarded an order or contract, agrees to protect, defend, and save harmless the System against any demand for the use of any patented materials, process, article, or device, that may enter into the manufacture, construction, or form a part of the work covered by either order or contract and he/she further agrees to indemnify and save harmless the System from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by any party or parties, by or from any of the acts of the contractor, his/her servants, or agents.
13. In submitting this bid, you are certifying that you are not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.
14. Declaration/Statement by Bidder - The respondent hereby states that he/she, his/her company, or any of its employees, agents, officers or proposed sub-contractors have not violated or participated in a violation of, been convicted, or pled "nolo contendere" to any act involving an unlawful restraint of trade such as, but not limited to violations of the Sherman Act (15 U.S.C. § 1-2), the Racketeer Influenced and Corrupt Organizations Act (18 U.S.C. 1961-1968), the Hobbs Act (18 U.S.C. §1961), the mail or wire fraud statutes (18 U.S.C. §1341,1343), the false statements statute (18 U.S.C. §1001), the Tennessee Anti-Trust Act (T.C.A. § 47-25-101) or similar state or federal law. Respondent further states that he/she, his/her company or any of its officers, agents, or employees have not been debarred by any governmental agency (Federal, state, or local).
15. In submitting this bid, you are certifying that you are aware of the requirements imposed by T.C.A. §49-5-413(d) to conduct criminal background checks through the Tennessee Bureau of Investigation and the Federal Bureau of Investigation on yourself and any of your employees who may come in direct contact with students or who may come on or about school property anytime students are present. You are further certifying that at no time will you ever permit any individual who has committed a sexual offense or who is a registered sex offender to come in direct contact with children or to come on or about school property while students are present.
16. Drug-Free Workplace Program- Required for construction services, encouraged for others. Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Other organizations are encouraged to ensure that their workplace is Drug-Free.
17. Title VI of the Civil Rights Act of 1964 - No person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
18. Title IX of the Education Amendments of 1972 - Prohibits discrimination based on gender in all programs or activities that receive Federal financial assistance. Title IX also includes same gender harassment as well as student-to-student harassment.
19. Samples, when requested, must be furnished free of expense prior to the opening of bids and if not destroyed will, upon request, be returned at the bidder's expense.
20. Terms and conditions, unless stated otherwise herein, are to be effective for one year from the date of bid acceptance by the System.

21. All federal, state, and local law requirements must be followed.
22. The Contractor is solely responsible for complying with any city, county, state or national ordinances or laws that apply to the safe and legal operation of the business. This may include but are not limited to compliance with TOSHA regulations.
23. The System accepts responsibility of merchandise upon receipt at the System's delivery point unless otherwise noted herein.
24. The System reserves the right to purchase more or less of the Bid Items at the unit price listed on the Bid Pricing Sheet.
25. Insurance (Applicable for Services)
 - a. The contractor must maintain and pay for Comprehensive Business Insurance to protect their claims under the Workers' Compensation Act, from claims or damages because of bodily injury to others, including employees of the BTCS, damage to the property of others, including the BTCS, claims for damages arising out of the operation of motor vehicles, which may arise during the performance of the contract whether caused by themselves or by any sub-contractor or anyone directly or indirectly employed by either of them, and Product Liability Insurance. Said insurance is to cover the duration of the contract under an express or implied warranty.
 - b. The following coverages and limits are required of all vendors:
 1. General Liability, including Products Liability & Completed Operations - \$1,000,000 per occurrence/\$2,000,000 aggregate.
 2. Workers Compensation, Statutory Limits of Tennessee and Employer's liability (Only required if the Contractor will be delivering the product(s) to our building).
 3. Employers Liability - \$1,000,000 each accident/\$500,000 injury by disease/\$500,000 injury by disease aggregate (Only required if the Contractor will be delivering the product(s) to our building).
 4. Auto Liability - \$1,000,000 combined single limit (Only required if the Contractor will be delivering the product(s) to our building).
 - c. The certificate on this insurance shall be made in favor of the BRISTOL TENNESSEE CITY SCHOOLS and indicate paid up coverage for the term of the contract.
 - d. It will be the responsibility of the successful bidder(s) to ensure that a current Certificate of Insurance is on file in the Business Office during the entire period of the contract.
26. Special Conditions, if any, are enclosed and listed in the Table of Contents. A conflict between *Special Conditions* and *General Conditions* shall be construed in favor of the *Special Conditions*.
27. The Description of Requirements and Specifications for the procurement are enclosed herewith.
28. The specifications set forth are the minimum that are acceptable. Bristol Tennessee City Schools reserves the right to consider differences or variations in the character, quality or workmanship of the items offered, to reject any or all bids, to accept any bid that it may deem to be in the best interest of the System, and to negotiate with the low bidder when it is in the best interests of the System.

Bristol Tennessee City Schools
DESCRIPTION OF REQUIREMENTS AND SPECIFICATIONS

Custodial Paper Products and Supplies for FY 2024

The vendor will furnish custodial paper products for the Fiscal Year 2024, July 1, 2023 to June 30, 2024. The products will not be delivered in one (1) shipment, but in smaller shipments throughout the fiscal year. There will generally be seven (7) or eight (8) separate deliveries throughout the fiscal year. The vendor will deliver the products as ordered within two (2) days of receiving the order. Items will be delivered to the Maintenance Warehouse, 1000 Oakland Drive, Bristol, TN. Owner may divide the scope of work between several vendors depending on pricing of specific products.

The quoted price will be held throughout the fiscal year with no adjustments in price, environmental surcharges, or fuel surcharges. The quoted unit price will include any surcharges and no other charges will be allowed except for the unit price of each item.

Bids will be evaluated based upon the sum of all bid items extended.

It is required that each bidder submit with their bid, a spec sheet of the product that they are bidding. Owner may request a sample of product from the low bidder.

Projected Timetable

The following projected timetable should be used as a working guide for planning purposes. Owner reserves the right to adjust this timetable as required during the course of the process.

| <u>Event</u> | <u>Date</u> |
|-------------------------------------|-----------------------------------|
| Request for Proposals Issued | June 3-4, 2023 |
| Bid Proposals Due/Proposal Opening | Thursday, June 15, 2023 at 2:00pm |
| Award of Contract/Notice to Proceed | No later than June 22, 2023 |
| Contractor to Start | July 1, 2023 |

Project/Delivery Location

Location

Bristol Tennessee City Schools
Facilities and Maintenance Building
1000 Oakland Drive
Bristol, Tennessee 37620

Bristol Tennessee City Schools

BID PRICING SHEET

Bid #23-2255 Custodial Paper Products and Supplies for FY 2024

BID ITEM 1: Toilet Paper: 2 Ply 96 Rolls/Case

Equal to Vondrehle Feather Soft (5022), 2-ply white 4.3"x 3.6", 500 sheets/roll, 96 rolls per case.
Up to 400 cases per fiscal year.

\$ _____ /CASE times 400 cases per year \$ _____

BID ITEM 2: Toilet Paper, Jumbo Rolls: 12 Rolls/Case

Equal to Tork (TJ0922A), 2-ply Jumbo Toilet Tissue, white, 3.48x1000", 3.3" core, 12 rolls/case.
Up to 30 cases per fiscal year.

\$ _____ /CASE times 30 cases per year \$ _____

BID ITEM 3: Paper Towels, Multi-fold

Equal to Vondrehle Preserve (549-K), multi-fold towel, natural, 16 x 250 towels, 4000 towels, 9.25"x 9.5", 1-ply. Up to 30 cases per fiscal year.

\$ _____ /CASE times 30 cases per year \$ _____

BID ITEM 4: Paper Towels, Roll:

Equal to Mayfair Natural Hard Wound Roll Towels (183213) 1-ply, 7.8" x 800", 2" core, 6 rolls per case.
Up to 300 cases per fiscal year.

\$ _____ /CASE times 300 cases per year \$ _____

BID ITEM 5: Soap, Antiseptic:

Equal to Spartan Foaming Hand, Hair and Body Wash, 4 gallons/case.
Up to 100 cases per fiscal year.

\$ _____ /CASE times 100 cases per year \$ _____

BID ITEM 6: Dry Absorbent:

Equal to VoBan Aromatic, 24 each, 1-pound bags/case.
Up to 5 cases per fiscal year.

\$ _____ /CASE times 5 cases per year \$ _____

EXECUTION OF DELIVERY

The vendor will deliver the products as ordered within two (2) days of receiving the order. Normal delivery hours will be 7:00 AM to 3:00 PM, Monday through Friday with the exception of nine (9) weeks during the summer, which will be 7:00 AM to 4:30 PM, Monday through Thursday.

BASE BID - Custodial Paper Products and Supplies for 2023-2024 Fiscal Year

_____ DOLLARS (\$_____)

II. Addenda:

The following addenda have been received and are hereby acknowledged:

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Signature of Authorized Official

Name and Title (Printed)

Legal Name of Business

Physical Address

Mailing Address

Telephone Number

Fax Number

Email

Date

N/A

TN License Number (If Applicable)

Exp. Date: N/A

- End of Section-

NON-COLLUSION AFFIDAVIT

I HEREBY CERTIFY that I am the _____ and the duly authorized
representative of _____ whose
address is _____ and THAT

NEITHER I nor, to the best of my knowledge, information, and belief, the above firm nor any of its
other representatives I here represent:

- (a) Have agreed, conspired, connived or colluded to produce a deceptive show of competition in the
compilation of the bid or offer being submitted herewith;
- (b) Have in any manner, directly or indirectly, entered into any agreement, participated in any collusion
to fix the bid price or price bid of the Bidder or offeror herein or any competitor, or otherwise taken
any action in restraint of free competitive bidding in connection with the Contract for which the within
bid or offer is submitted.

In making this affidavit, I represent that I have personal knowledge of the matters and facts herein
stated.

SIGNATURE

DATE

PRINTED OR TYPED NAME

Subscribed and sworn before me this _____ day of _____, 20____.

Notary Public

My commission expires: _____

Complete and return with your proposal package.

IRAN DIVESTMENT ACT
Certification of Non-Inclusion

NOTICE: Pursuant to the Iran Divestment Act, Tenn. Code Ann. § 12-12-106 requires the State of Tennessee chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105. Inclusion on this list makes a person ineligible to contract with the state of Tennessee; if a person ceases its engagement in investment activities in Iran, it may be removed from the list. A list of entities ineligible to contract in the State of Tennessee Department of General Services or any political subdivision of the State may be found here:

[https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn. Code Ann. 12-12-106 Iran Divestment Act updated 7.7.17.pdf](https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_7.7.17.pdf)

By submission of this bid/proposal, each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Bidder is not on the list created pursuant to T.C.A. § 12-12-106.

| | |
|---|--|
| <p style="text-align: center;">Bidder Name (Printed)</p> | <p style="text-align: center;">Address</p> |
| <p style="text-align: center;">By (Authorized Signature)</p> | <p style="text-align: center;">Date</p> |
| <p style="text-align: center;">Printed Name / Title of Person Signing</p> | |

Complete and return with your proposal package.

NON-BOYCOTT OF ISRAEL CERTIFICATION

The Contractor certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

| | |
|--|---------|
| _____ | _____ |
| Bidder Name (Printed) | Address |
| _____ | _____ |
| By (Authorized Signature) | Date |
| _____ | |
| Printed Name / Title of Person Signing | |

Complete and return with your proposal package.

COMPLIANCE WITH TENNESSEE PUBLIC CHAPTER # 587 CERTIFICATION

The General Assembly of the State of Tennessee requires any person, corporation or other entity who enters into or renews a contract with a local board of education comply with Tennessee Public Chapter #587 (TPC587). TPC587 requires persons, employees of the person or corporation that have direct contact with school children or access to school grounds when children are present to have supplied to the corporation a fingerprint sample and have conducted a criminal history records check by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the person to have contact with such children or enter school grounds. The Public Chapter 1080, (D) was amended to: "A person whose contract is for the performance of a service at a school-sponsored activity, assembly or even at which school officials or employees are present when the service is performed and where the activity, assembly, or event is conducted under the supervision of school officials or employees."

TPC587 provides guidance for employees who have been convicted of an offense that is classified as a sexual offense or a violent sexual offense.

I have read Tennessee Public Chapter #587 and certify compliance with the regulations.

Name/Address of Organization

Name/Title of Submitting Official

Signature

Date

Complete and return with your proposal package.

DRUG-FREE WORKPLACE AFFIDAVIT OF PRIME BIDDER

STATE OF _____

COUNTY OF _____

Comes the affiant after having first been duly sworn and testifies as follows:

1. My name is _____. I hold the
principal office of _____
(Name of Principal Office)
for _____
(Name of Bidding Entity)
2. _____ has
(Name of Bidding Entity)
submitted a bid to the Bristol Tennessee City Schools for _____.
3. _____ has
(Name of Bidding Entity)
more than five (5) employees.
4. In accordance with *Tennessee Code Annotated* Section 50-9-113, this is to
certify that _____
(Name of Bidding Entity)
has in effect at the time of submission of its bid for the above-referenced projects, a drug-free
workplace program that complies with Title 50, Chapter 9 of the Tennessee Code.
5. This affidavit is made on personal knowledge.

Further the affiant saith this ____ day of _____, 20____.

(Signature of Affiant)

(Title of Affiant)

Subscribed and sworn before me this ____ day of _____, 20____.

(Signature of Notary Public)

My commission expires _____

Complete and return with your proposal package.

CERTIFICATE OF COMPLIANCE

By indication of the authorized signature below, the Proposer/Bidder does hereby make certification and assurance, under penalty of perjury, of the Proposer's/Bidder's compliance with all provisions of this bid and the following items:

1. the laws of the State of Tennessee;
2. Title VI of the Civil Rights Act of 1964;
3. Title IX of the Education Amendments of 1972; and
4. the condition that no amount shall be paid directly or indirectly to an employee or official of Bristol Tennessee City Schools as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Proposer/Bidder in connection with the procurement under this bid.

Bidder Name (Printed)

Address

By (Authorized Signature)

Date

Email

Company Telephone No. and Fax No.

Printed Name / Title of Person Signing

Complete and return with your proposal package.