



BRISTOL TENNESSEE CITY SCHOOLS
Invitation to Bid

BTCS Bid #23-2252
New Marching Band Uniforms for Tennessee High School

Date Advertised: May 24, 2023

Opening Date: June 8, 2023 at 2:00PM EST

Include the bid reference number on the bid envelope.

Submit Proposals to:

Tara E. Musick, Chief Financial Officer
Bristol Tennessee City Schools
615 Martin Luther King Jr. Blvd.
Bristol, TN 37620

Bristol Tennessee City Schools
Invitation to Bid

Bid Reference No. 23-2252

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Bristol Tennessee City Schools

Invitation to Bid

INSTRUCTION TO BIDDERS

Bristol Tennessee City Schools (BTCS), 615 Martin Luther King Jr. Blvd., Bristol, TN will receive bids for **Bid #23-2252 – New Marching Band Uniforms for THS** until 2:00PM on Thursday, June 8, 2023, at which time all bids will be publicly opened. Please email Tara Musick at musickt@btcs.org with your intent to bid. Bidders should familiarize themselves thoroughly with any conditions, which may in any manner affect the cost, progress, or performance of the work. Detailed specifications may be obtained from the Business Office of the Bristol TN City Schools at the above address during Monday – Thursday from 7:00 AM until 5:00PM, and are also available for download on the Business page of the school system's website at: www.btcs.org. Bristol Tennessee City Schools reserve the right to reject any and all bids and/or negotiate with the low bidder when it is in the best interest of the school system.

Direct all questions related to this bid to Tara Musick, Chief Financial Officer. Questions may be submitted by mail, fax, or e-mail (preferred):

Mail: Tara Musick

Bristol Tennessee City Schools
615 Martin Luther King Jr. Blvd.
Bristol, TN 37620

Fax: (423) 652-9238

Phone: (423) 652-6218

E-mail: musickt@btcs.org

Prospective Bidders should e-mail their intent to bid to the e-mail address above. Thereafter, answers to any Bidder's questions will be sent to everyone who has registered their intent to bid. Questions and requests for clarifications should be submitted not later than three (3) business days before the bid opening. If required, an addendum will be issued to address questions. Please note the BID and the addendums are the only binding documents relating to this "Request for Bids".

If a Bidder has any exceptions to these specifications, such exceptions must be stated in writing and describe in detail what is proposed to be furnished in lieu of the specified requirements prior to the bid date. An Addendum will be issued addressing the substitution request in an addendum prior to the bid date. The Owner has used a manufacturer's name and catalog number or equivalent as the basis for the specification to describe the quality, performance or other characteristics that meet state and federal procurement requirements and provide for the submission of "Or Equal" products or services.

1. Bids must be received prior to the specified time of closing as designated in the invitation. Bids received late will be returned unopened to the bidder.
2. Clarifications or qualified bids may be considered non-responsive and may not be accepted. It is the intent that all questions be raised and addressed prior to bid time. Only responses in an addendum will be considered binding.
3. Corrections or erasures on the bid form must be noted with the initials or signature of the bidder.
4. References in the *Description of Requirements and Specifications* describing the material, supplies, or services required of a particular trade name, catalog or model number are made for descriptive purposes to guide the Bidder in interpreting the type of material or supplies or nature of the work described. They should not be construed as excluding offers on other type of materials and supplies or of performing the work in a manner other than specified. However, the Bidders attention is called to Paragraph 6 of the *General Conditions* which must be strictly adhered to.
5. Bids shall be submitted on the "Bid Pricing Sheet" which is a part of this bid.

INSTRUCTIONS TO BIDDERS (CONTINUED)

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6. Each bid must be signed by the bidder with his/her original signature on the Bid Pricing Sheet for consideration. Bids by a Partnership must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Bids by Corporations must be signed with the name of the corporation, followed by the signature and designation of the president, secretary, or person authorized to legally bind the corporation.
7. **TWO COPIES** (one original and one copy) of the bid package should be sealed in an envelope and marked on the outside of the envelope, **Bid #23-2252 – New Marching Band Uniforms for THS.**
8. Envelopes must be sealed when submitted and must be properly noted with the bid reference number and the description of the bid item. Separate bids must be submitted for each reference number. The System will not be held responsible for the premature opening of unmarked envelopes if sent through regular mailing system. Facsimile transmissions of bidding documents will not be accepted.
9. If questions are mailed, do not place the bid number on the outside of the envelope containing questions. The System may identify such an envelope as a sealed proposal and may not open it until the official bid due date. Bidders must clearly understand that the only official answer or position will be the one stated in writing.
10. All bids shall remain valid for a period of sixty (60) days after bid opening unless a longer period is otherwise stated herein.
11. Bids are to be mailed to or delivered to Tara E. Musick, Chief Financial Officer; Bristol Tennessee City Schools; 615 Martin Luther King Jr. Blvd.; Bristol, TN 37620. One original and one copy of each bid package must be submitted for review, unless otherwise stated. The Bidder should also include the following items in the bid package:
 - Bid Pricing Sheet
 - Bid Guarantee, if required
 - Each Bidder should submit at least five (5) references of similar size and scope jobs that have been completed by the Bidder. All Bidders are required to include names, e-mails, and phone numbers of contacts familiar with similar proposals.
 - Non-collusion Affidavit
 - Iran Divestment Act Certification of Non-inclusion
 - Non-Boycott of Israel Certification
 - Compliance with Tennessee Public Chapter #587 Certification
 - Drug-Free Affidavit of Prime Bidder
 - Certificate of Compliance
12. Declaration/Statement by Bidder - The respondent hereby states that he/she, his/her company, or any of its employees, agents, officers or proposed sub-contractors have not violated or participated in a violation of, been convicted, or pled "nolo contendere" to any act involving an unlawful restraint of trade such as, but not limited to violations of the Sherman Act (15 U.S.C. § 1-2), the Racketeer Influenced and Corrupt Organizations Act (18 U.S.C. 1961-1968), the Hobbs Act (18 U.S.C. §1961), the mail or wire fraud statutes (18 U.S.C. §1341,1343), the false statements statute (18 U.S.C. §1001), the Tennessee Anti-Trust Act (T.C.A. § 47-25-101) or similar state or federal law. Respondent further states that he/she, his/her company or any of its officers, agents, or employees have not been debarred by any governmental agency (Federal, state, or local).

INSTRUCTIONS TO BIDDERS (CONTINUED)

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13. The System is tax-exempt and sales taxes are not to be included on the bid. Any bid including sales taxes will be adjusted at the time of the bid opening. The System's sales tax exemption will be provided to the successful bidder.
14. Prospective Bidders are solely responsible for their own expenses in bid preparation and subsequent negotiations with the System, if any.
15. Disclaimer and Cancellation: Bristol Tennessee City Schools reserve the right to accept any bid, reject any or all bids, and to waive any informality, where such acceptance, rejection, or waiver is considered to be in the best interest of Bristol Tennessee City Schools. Bristol Tennessee City Schools also reserves the right to reject any proposal where evidence or information submitted by the Bidder does not satisfy Bristol Tennessee City Schools that the Bidder is qualified to carry out the requirements of the contract documents. The school system reserves the right to disregard any and all nonconforming, incomplete, or conditional bids and to negotiate contract terms with the successful Bidder.

This bid does not commit Bristol Tennessee City Schools to any specific course of action. Bristol Tennessee City Schools reserve the right to not select any Bidder or purchase any goods or services resulting from this bid.

16. Method of Source Selection: The Owner is using the Competitive Proposal Method of Source Selection, as authorized by Bristol Tennessee City School System for this procurement.

Awards, if made, will be made to the responsible Bidder whose proposal is most advantageous to Bristol Tennessee City Schools, taking into consideration price and the other factors set forth in this Section, Number 17 of this BID. The Owner may conduct discussions with responsible Bidders that may be selected for the award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

17. Criteria Used to Determine Winning Proposal (maximum of 100 points):

The selection process will include, but not be limited to, the following considerations:

1. The purchase price (70 points)
2. The Proposer's overall experience, reputation, expertise, stability, and financial responsibility (10 points)
3. The quality of and extent to which the goods and/or services meet BTCS needs (10 points)
4. The ability to provide service in a reliable, expedient, and efficient manner (10 points)

Bristol Tennessee City Schools

Invitation to Bid

GENERAL CONDITIONS

1. Bristol Tennessee City Schools reserves the right to reject any and all bids or parts thereof, and unless otherwise specified by the bidder, to accept any item in the bid. In case of error in extending the total amount of the bid, the unit price will govern. Bid pricing should be stated in both words and numbers. In the case of a discrepancy, the price in words will govern. The System also reserves the right to waive informalities on all or any part of any bid as deemed to be in the best interests of the System.
2. Invoices are processed for payment not less than twice a month. It shall be understood that the cash discount period will be extended to the date that invoices are paid. Payment will commence or be made in full after delivery and/or completion of the project and acceptance of equipment. All documents, invoice, title and exception certificate shall be presented to the Business Office; Bristol Tennessee City Schools; 615 Martin Luther King Jr. Blvd.; Bristol, TN 37620.
3. In case of default by the bidder or contractor, the System may procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.
4. All prices quoted shall be United States currency. Prices shall be stated in units of quantities specified.
5. Prices quoted, unless otherwise stated by bidder, will be considered as being based on delivery to destination as designated and to include any charges for packing, crating, containers, etc., and being in strict accordance with specifications as shown.
6. Whenever a reference is made in the specifications or in describing the materials, supplies or services required, or a particular trade name, manufacturer's catalog, or model number, the bidder, if awarded a contract, will be required to furnish the particular item referred to in strict accordance with the specifications or description unless a departure or substitution is clearly noted and described in the proposal by the bidder.
7. It is the intent of these specifications to secure and to insure the delivery of the specified unit(s) complete and ready to withstand the service and continuous use encountered by the System in the course of the work for which the unit(s) is/are intended. Omission of any essential detail from these specifications does not relieve the supplier from furnishing such unit.
8. The bidder, by executing a contract or bid proposal on the terms of the invitation to bid, warrants the product that is supplied to the buyer shall remain fully in accordance with the specifications and to be of the highest quality. All bids must be for new equipment. This provision excludes surplus, used or demonstrator products unless so stated in the specifications.
9. In the event the product as supplied to the buyer is found to be defective or does not conform to the specifications, the buyer reserves the right to cancel the order upon written notice to the supplier and return such product to the supplier at the supplier's expenses.
10. All parts not specifically mentioned herein, but which are necessary in order to furnish complete materials shall be supplied by the bidder. Each product furnished to the System shall conform to the best known practices for the most recent unit.
11. If a bidder has any exceptions to these specifications, such exceptions must be stated in writing and describe in detail what is proposed to be furnished in lieu of the specified requirements. The Owner has used a manufacturer's name and catalog number or equivalent as the basis for the specification to describe the quality, performance or other characteristics that meet state and federal procurement requirements and provide for the submission of "Or Equal" products or services.

The bidder must provide submittal data with sufficient information with their bid package for the Owner to determine if the "Or Equal" product or service is, in fact, "Or Equal". The Owner is solely responsible for determining if a product or service is "Or Equal" to the specified product or service.

12. The bidder, if awarded an order or contract, agrees to protect, defend, and save harmless the System against any demand for the use of any patented materials, process, article, or device, that may enter into the manufacture, construction, or form a part of the work covered by either order or contract and he/she further agrees to indemnify and save harmless the System from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by any party or parties, by or from any of the acts of the contractor, his/her servants, or agents.
13. In submitting this bid, you are certifying that you are not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.
14. Declaration/Statement by Bidder - The respondent hereby states that he/she, his/her company, or any of its employees, agents, officers or proposed sub-contractors have not violated or participated in a violation of, been convicted, or pled "nolo contendere" to any act involving an unlawful restraint of trade such as, but not limited to violations of the Sherman Act (15 U.S.C. § 1-2), the Racketeer Influenced and Corrupt Organizations Act (18 U.S.C. 1961-1968), the Hobbs Act (18 U.S.C. §1961), the mail or wire fraud statutes (18 U.S.C. §1341,1343), the false statements statute (18 U.S.C. §1001), the Tennessee Anti-Trust Act (T.C.A. § 47-25-101) or similar state or federal law. Respondent further states that he/she, his/her company or any of its officers, agents, or employees have not been debarred by any governmental agency (Federal, state, or local).
15. In submitting this bid, you are certifying that you are aware of the requirements imposed by T.C.A. §49-5-413(d) to conduct criminal background checks through the Tennessee Bureau of Investigation and the Federal Bureau of Investigation on yourself and any of your employees who may come in direct contact with students or who may come on or about school property anytime students are present. You are further certifying that at no time will you ever permit any individual who has committed a sexual offense or who is a registered sex offender to come in direct contact with children or to come on or about school property while students are present.
16. Drug-Free Workplace Program- Required for construction services, encouraged for others. Law prohibits state or local governments from contracting for construction services with any private entity having five or more employees who has not furnished a written affidavit by its principal officer at the time of the bid or contract stating that the contractor is in compliance with the provisions of this act. Other organizations are encouraged to ensure that their workplace is Drug-Free.
17. Title VI of the Civil Rights Act of 1964 - No person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
18. Title IX of the Education Amendments of 1972 - Prohibits discrimination based on gender in all programs or activities that receive Federal financial assistance. Title IX also includes same gender harassment as well as student-to-student harassment.
19. Samples, when requested, must be furnished free of expense prior to the opening of bids and if not destroyed will, upon request, be returned at the bidder's expense.
20. Terms and conditions, unless stated otherwise herein, are to be effective for one year from the date of bid acceptance by the System.

21. All federal, state, and local law requirements must be followed.
22. The Contractor is solely responsible for complying with any city, county, state or national ordinances or laws that apply to the safe and legal operation of the business. This may include but are not limited to compliance with TOSHA regulations.
23. The System accepts responsibility of merchandise upon receipt at the System's delivery point unless otherwise noted herein.
24. The System reserves the right to purchase more or less of the Bid Items at the unit price listed on the Bid Pricing Sheet.
25. Insurance (Applicable for Services)
 - a. The contractor must maintain and pay for Comprehensive Business Insurance to protect their claims under the Workers' Compensation Act, from claims or damages because of bodily injury to others, including employees of the BTCS, damage to the property of others, including the BTCS, claims for damages arising out of the operation of motor vehicles, which may arise during the performance of the contract whether caused by themselves or by any sub-contractor or anyone directly or indirectly employed by either of them, and Product Liability Insurance. Said insurance is to cover the duration of the contract under an express or implied warranty.
 - b. The following coverages and limits are required of all vendors:
 1. General Liability, including Products Liability & Completed Operations - \$1,000,000 per occurrence/\$2,000,000 aggregate.
 2. Workers Compensation, Statutory Limits of Tennessee and Employer's liability (Only required if the Contractor will be delivering the product(s) to our building).
 3. Employers Liability - \$1,000,000 each accident/\$500,000 injury by disease/\$500,000 injury by disease aggregate (Only required if the Contractor will be delivering the product(s) to our building).
 4. Auto Liability - \$1,000,000 combined single limit (Only required if the Contractor will be delivering the product(s) to our building).
 - c. The certificate on this insurance shall be made in favor of the BRISTOL TENNESSEE CITY SCHOOLS and indicate paid up coverage for the term of the contract.
 - d. It will be the responsibility of the successful bidder(s) to ensure that a current Certificate of Insurance is on file in the Business Office during the entire period of the contract.
26. Special Conditions, if any, are enclosed and listed in the Table of Contents. A conflict between *Special Conditions* and *General Conditions* shall be construed in favor of the *Special Conditions*.
27. The Description of Requirements and Specifications for the procurement are enclosed herewith.
28. The specifications set forth are the minimum that are acceptable. Bristol Tennessee City Schools reserves the right to consider differences or variations in the character, quality or workmanship of the items offered, to reject any or all bids, to accept any bid that it may deem to be in the best interest of the System, and to negotiate with the low bidder when it is in the best interests of the System.

Bristol Tennessee City Schools
DESCRIPTION OF REQUIREMENTS AND SPECIFICATIONS

New Marching Band Uniforms for THS

Bristol Tennessee City Schools will be purchasing new uniforms for Tennessee High's Mighty Viking Marching Band. They request a design like the one provided in this bid or one similar approved by the Band Director and/or band uniform committee.

1. Purchase will be for one hundred ten (110) regular band uniforms, four (4) drum major uniforms, and a computerized uniform management assignment center program.

Regular band uniform consists of:

- Coat
- Detachable tail
- Pr. Gauntlets #1
- Pr. Gauntlets #2
- Shako w/ mirror
- Hat wrap w/ mirror
- Shako Box
- Hanger
- Garment bag

Drum Major uniforms:

- Four (4) uniforms total; not to exceed the unit cost of one regular band uniform. Exact details to be worked out with successful bidder.

Uniform management software:

- Computerized uniform management assignment center program will be included to complete this order.

2. The use of a name of an item, material, product, special brand or make, in describing any item herein, does not restrict bidders to that particular item, unless otherwise stipulated. This means being used simply to indicate the quality, cost, tailoring and workmanship of the article desired or acceptable; however, the goods and processes on which proposals are submitted must, in all cases, be equal or better in quality. Each and every deviation from the Specifications or the General Conditions must be itemized on a Deviations Form. In the event there are no deviations from either the Specifications or the General Conditions, an entry must be made on the Deviations Form stating "no deviations". The Deviations Form is an integral and required part of the official bid of each company.
3. To obviate the constant repetition of the phrase, "or equal, or higher quality, or of higher cost," it is hereby stipulated that such phrase is to be completely understood to be applicable to all stipulated particulars, except in those cases wherein it is specified that certain items, processes, etc., are not desired or acceptable to the Buyer. When comparing vendors' samples with these specifications, we intend to use the construction features contained herein. When there are no notations on the Deviations

Form, it will be understood that the Bidder is offering to furnish any items, processes, etc., and all item, processes, etc., in strict or compliance with the Specifications and General Conditions. Statements and communications which serve to qualify any bid shall void such detail, information, and accompanying specifications. Deviations are not intended.

4. The Buyer reserves the right to award the Contract to the Bidder offering the best value, and not necessarily to the firm bidding the lowest price. Right is reserved by the Buyer to accept or reject any or all proposals, and waive informalities therein.
5. All bidders must submit a sample uniform with their proposal. The sample uniform is not required to meet color and style specifications, but it must conform to the details of workmanship and component parts. Any differences must be listed and explained on the Deviations Form enclosed for your convenience. All major items and separate items being proposed must have a sample present for comparison. It is to be completely understood that it is the intent of the buyer to have all items examined carefully and compared by persons conversant with the quality of materials, tailoring and workmanship. All bidders must submit liberal sized swatches of basic fabrics, reflecting the weight, shade, and indicating the mill supplying the materials which would be used.
6. Upon being awarded the Contract, the Contractor must prepare a pilot uniform, if requested, in the actual design and construction designated by the Buyer herein. It is to be understood that minor changes in the design may result when the pilot uniform is inspected by the Buyer. The pilot uniform must be furnished to the Buyer by the date designated and shall be subject to the approval of the Buyer from all aspects of the design, construction, tailoring, workmanship, etc., and written approval thereof will be furnished to the Contractor before any construction of the order is undertaken by the Contractor. The pilot uniform will be returned to the Contractor by the Buyer and the quoted production delivery time will begin upon receipt of sample, sample approval, purchase order, and measurements at the vendor's place of business.
7. All uniforms will be constructed with the realization of the hard usage to which they will be subjected, the year-to-year fitting problems inherent with students and shall feature construction which will assure a long-lasting garment. Measurements will be individually taken and will be converted to adjusted stock sizes: extra short, short, regular, long and extra long, with proper adjustments for portly and thin, as required, in order to minimize the alteration charges each year. Patterns for the garments must be both male and female in children, adolescent and adult patterns as required, and will not be "cut-down" adult patterns.
8. IDENTIFICATION: Large black woven permanent numbers on white background will be sewn to each major component of the uniform. These numbers will reflect the progressive sizes of the uniforms. In addition, there will be a "name and number" list furnished by the manufacturer at the time of the shipment in order to facilitate the issuing of uniforms when first received by the Buyer.
9. CARE AND MAINTENANCE BOOKLETS are to be submitted with each complete order, including a separate booklet on dry-cleaning instructions.

10. **UNIFORM MANAGEMENT SOFTWARE:** The software shall be designed to calculate the proper stock uniform size required by a student, based on established sizing criteria used in the uniform industry. The software must consider the following attributes when determining sizes:
- a) **TYPE OF UNIFORM** - The software shall be capable of storing and assigning uniforms of different types (i.e., regular band, front line, drum major, etc.) and to make the correct assignment to the respective student based upon that classification.
 - b) **SEX** - Uniforms produced without using separate male and female patterns result in inferior fit. All uniforms constructed by quality manufacturers are based on separate male and female patterns and as a result, the software must take gender into consideration, which will ensure the user of a superior fit while outfitting students of dynamically different proportions.
 - c) **HEIGHT AND WEIGHT** - Height and weight are used to determine frame and body proportions. Simply relying on measurements of circumference and length will not assure a proper fit. The software must consider height and weight when determining size.
 - d) **DELTOID AND CHEST** - In order to ensure that the coat fits the student properly consideration must be given not only to chest size but also the deltoid measurement. Consideration by the software of both the deltoid and chest measurement will assure the coat is full enough for the student to allow for full mobility.
 - e) **WAIST AND INSEAM** - To make certain trousers of the correct balance are issued, consideration must be given to waist and inseam. Failure to consider the required length can result in trousers proportioned for a different size student being issued.
11. The software will match the student with the proper coat, trousers, and headgear using sizes entered by the user. The software will be designed in such a way to ensure priority is given to maintaining numeric continuity within an individual student's assignment in the assigning process, however the software shall be able to "mix" the numeric assignment when necessitated by the student's sizes and available inventory. The software shall be able to generate lists of the uniform inventory, student sizes, assigned uniforms, needed sizes, and remaining inventory. The software shall also have the capability of recalling uniform assignments by searching for individual parts.
12. **BAR CODES:** Shall be an IPC 8 digit, Interleaved 2 of 5 symbology. They shall be a heat transfer silk screen product printed in reverse image. Once applied they transfer to right reading.

APPLICATION: IPC Bar Codes are applied only by use of a Texas Automation ES or DES-32 & 42 Model machine.

GENERAL CONSTRUCTION SPECIFICATIONS

Read these specifications carefully before submitting a proposal. It is the intent of the buyer to audit and inspect each sample for strict compliance to the specifications. They encompass methods and materials yielding only the highest quality garments. These standards are stated to ensure a garment will have a functional lifetime retention period of at least 10-12 years, with normal care and maintenance.

MATERIALS

Fabric identification number: 8145*

- Supplier: Raeford Uniform Fabrics Company
- Content: 100% Worsted Wool.
- Fine wale whip cord, weight is 15 to 16 ounces.
- Water repellent and mothproof treated.
- Guaranteed colorfast against light, perspiration, dry-cleaning, wet pressing, dry pressing, wet crocking and dry crocking.

Fabric identification number: 7744*

- Supplier: Raeford Uniform Fabrics Company
- Content: 45% Worsted Wool/55% Dacron Polyester.
- Fine wale whip cord, weight is 14 to 14 1/2 ounces.
- Water repellent and mothproof treated.
- Guaranteed colorfast against light, perspiration, dry-cleaning, wet pressing, dry pressing, wet crocking and dry crocking.

* 100% Wool and 55% Dacron/45% Wool fabrics (except 11-11 1/2 oz. tropical weave) are to be subjected to a cold water shrinking process. The method to be used includes measuring the goods, passing the material through a mixture of cold water and a wetting agent, drying the material in a tension free state, rolling the material onto wooden rollers where it is allowed to relax for 12 hours, decating the material, remeasuring the cloth and shipping the material to the manufacturer for cutting.

These materials have been thoroughly tested and have proven to meet the highest industry standards: Abrasion and pilling resistant, crease retention and wrinkle recovery. It shall be understood, that once defined in the style specifications, NO SUBSTITUTIONS are allowed.

Fabric Identification

FLX

Number:

Supplier:

Fruhauf

Content:

100% Polyester w/ Smart Wick Tech

Fabric Identification

Number:

Supplier:

Content:

Fabric Identification

Number:

Supplier:

Content:

Sample fabric swatches shall accompany each bid invitation. They shall be properly labeled to include: weight, composition and shade (color). When using Raeford Uniform Fabrics Company's 8145 or 7744 materials, a "kaumagraph" must appear on the back of the fabrics (except white) insuring a first quality fabric. The "kaumagraph" used on sample uniforms of 8145 and 7744 materials is found on the inside of the uniforms and will look like the illustration below. NOTE: KAUMAGRAPHS NEED NOT APPEAR ON FABRIC SWATCHES.



EXACT SIZE OF KAUMAGRAPH

THREAD: All seams, blind-stitching, top-stitching, padding and buttonholes, shall be sewn with FILCO #50 polyester core, cotton wrap, soft left twist thread. It must have a tensile strength of 4.7 to 4.9 pounds and a melting point for heat resistance of 480 degrees. It must be vat non-subliming dyed, boil fast and be dry-cleanable.

BRAID: Shall be of A.H. rice quality or equal, color fast under proper dry-cleaning procedures. Most braid designs with very tight turns or curves using 1/4" or wider will be applied with a double needle machine, using two threads for a more secure attachment and to prevent curling of the edges.

ZIPPER: Shall be solid brass YKK or equal quality, unless specified otherwise, center-butt zippers when required, shall be sandwiched in, rather than sewn on the outside of the inside facing for added strength.

BUTTONS: Metal buttons will be of Waterbury quality or equal. All will be secured using two methods only. The use of a two-hole stay button, machine lock-stitched through the metal shank, coat material and two hole stay button, and or, the use of a washer and ring.

DIRECT EMBROIDERY: Swiss embroidery shall be applied with the use of a "Barudan" computerized embroidery machine or equal quality, to ensure consistent quality on every uniform from year to year. Bonaz type embroidery shall be made with a Cornelli, or equal, embroidery machine.

JACKETS

FABRIC: All "Unconst." Jackets shall be made of 100% Polyester Fabrics.

PATTERNS: Patterns for coats shall be made separately for male and female utilizing a computerized system of Gerber, Micro dynamics, Lectra, Mark-A-Matic, or a similarly approved system. They will be designed specifically for Children, Adolescent and Adult age groups reflecting up to date body proportions with ample side body outlets, allowing for simple alterations year to year. All Hard Collar Coats shall have a Four (4) piece front construction, allowing for proper chest, bust and waist suppression in all size ranges, thus eliminating unsightly bust darts. Insleeve and side body seams must be 1" double, to allow for proper alterations.

SHOULDER PADS: Must be pre-formed, 3/4" thick in center on the inside near the neck and graduating out to nothing on the outboard sides. This pad is constructed of foam and completely covered with 100% Polyester lining.

COLLAR CONSTRUCTION: Standard military hard collar; constructed using a washable 'Mylar', bound with a fabric-backed vinyl binding to prevent the mylar from wearing through the shell fabric. The use of cotton or self-fabric to bind the mylar frame will be deemed unacceptable, for it will not prevent wear of the outer fabric. The hook and eye closure shall be threaded with non-bias tape, then stitched through the mylar frame. All ornamentation on the outer collar shell must be stitched through and through the mylar frame to ensure strength and shape retention. This construction will allow for a self-conforming collar so it will fit several neck sizes without binding or causing discomfort to the wearer. Riveting the hook and eye to the frame could possibly cause the frame to 'crack' under normal use and is not an acceptable procedure.

JACKET AND SLEEVE LINING: When requested shall be made of 100% Polyester twill with a Satin Sheen finish. The lining quality will have a yarn count of 120 X 76. The jacket lining will have a generous 1" pleat running vertically down the center back for more freedom of movement and eliminate tightness or sagging. This lining shall be properly cut and fitted to correspond with the style jacket selected. The lining at the 'armhole' must be securely fastened to the jacket by machine 'zig-zag' stitching for strength. Hand sewing or felling, will not provide the needed strength and is not an accepted method.

SHOULDER STRAPS: Shoulder straps will be reinforced with a Pellon interfacing for added shape and body retention.

SLEEVE CUFFS: A generous 2 1/2" sleeve cuff is to be provided, having the fabric and the lining continue to the bottom, turned back up and blind stitched to the lining to permit sleeve length alteration without disengaging the lining from the sleeve fabric. Positioned on the seam allowance of both the inner and outer sleeve seams and running 4" up from bottom, when requested, a single row of female snap tape with a single male dressmaker snap at the bottom. This method is used for quick and easy sleeve length alteration.

BUTTONHOLES: All button holes are to be "cut-first", whether they have a horizontal bar-tack or a fly-tack at the ends. Buttonhole stitches are to completely cover the raw edge of the material and canvas interfacing. A cut-after button hole leaves raw edges and exposes the interfacing, which is unsightly and not acceptable. Thread to be used is Filco #50 for strength and color match. (See Diagram "E").

POCKETS: Shall be made with fine quality, color fast sized polyester/rayon material and the facing will be reinforced with the shell fabric.

POCKET FLAPS: Flaps are to be cut and styled in accordance with the basic style of the coat and will have Pellon interfacing to insure proper shape retention and prevent curling at the edges. This interfacing also prevents sagging and puckering. Flaps are to be lined with the same fabric as the shell of the coat.

UNDERPRESSING AND FINAL PRESSING: After each major sewing operation, the garment will be underpressed and shaped, which insures permanency of contour and style. The final pressing enhances the 'uniforms' overall appearance and style.

DIAGRAM "A"

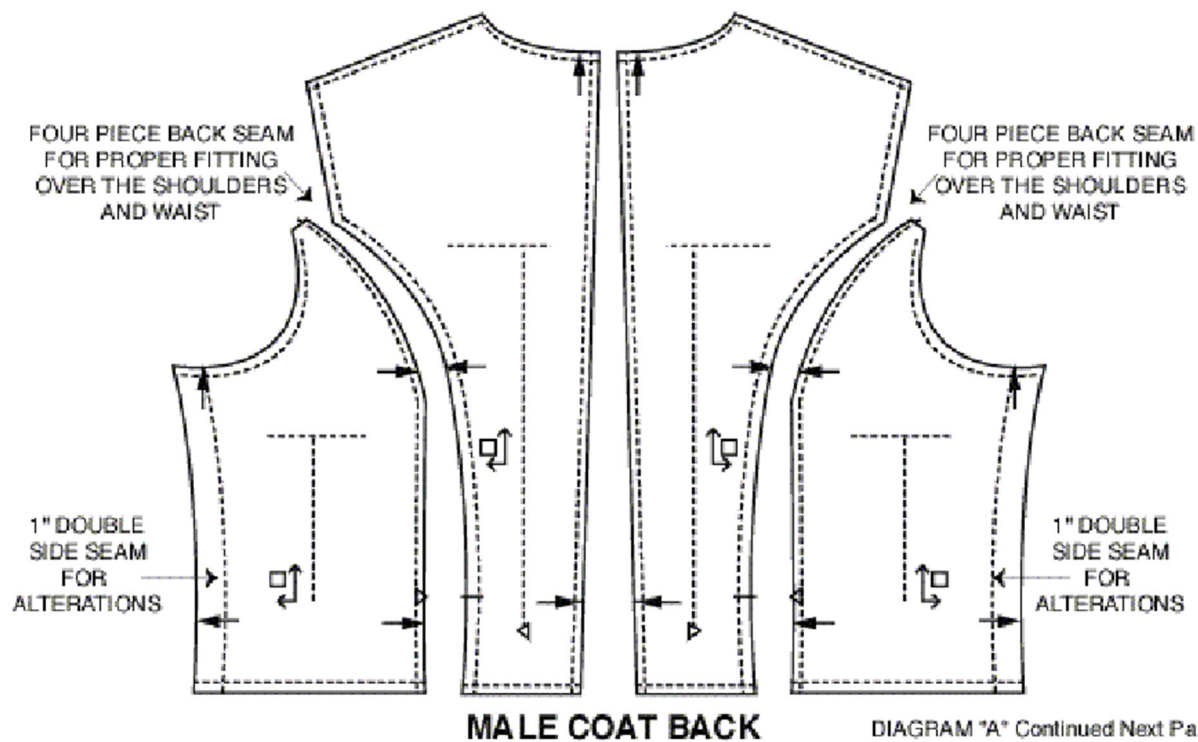
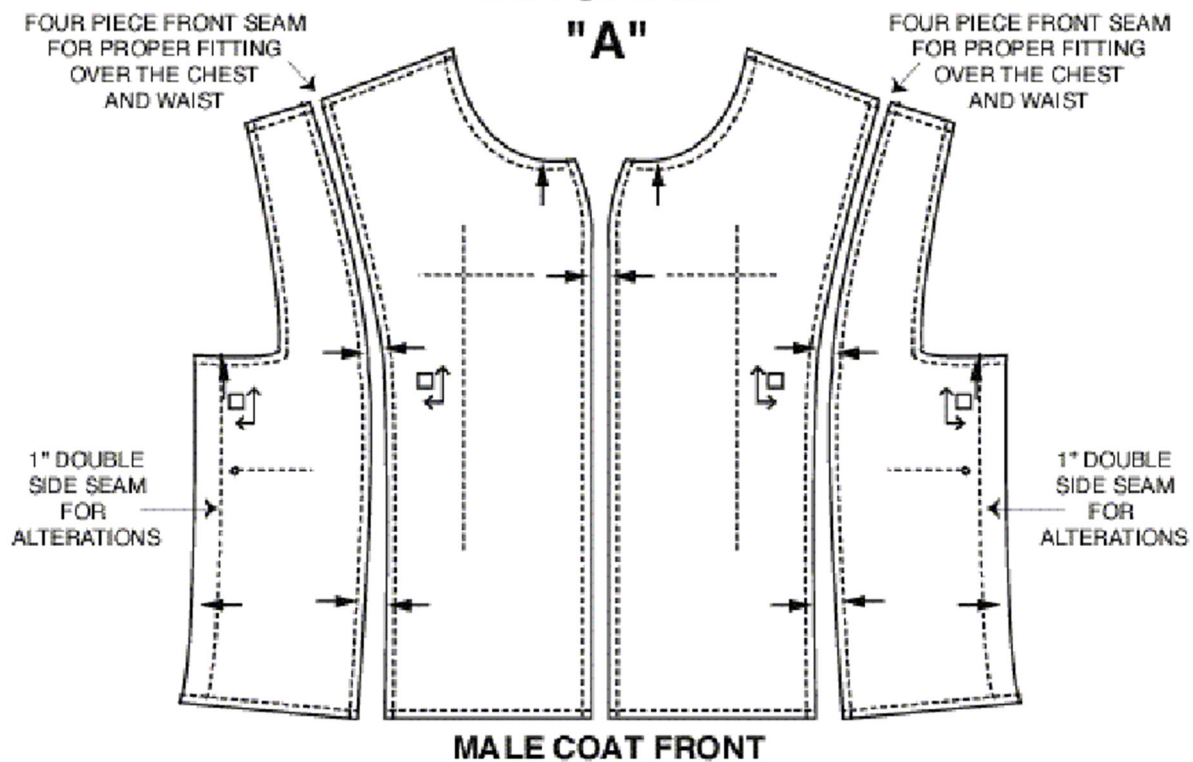


DIAGRAM "A" Continued Next Page

DIAGRAM "A"

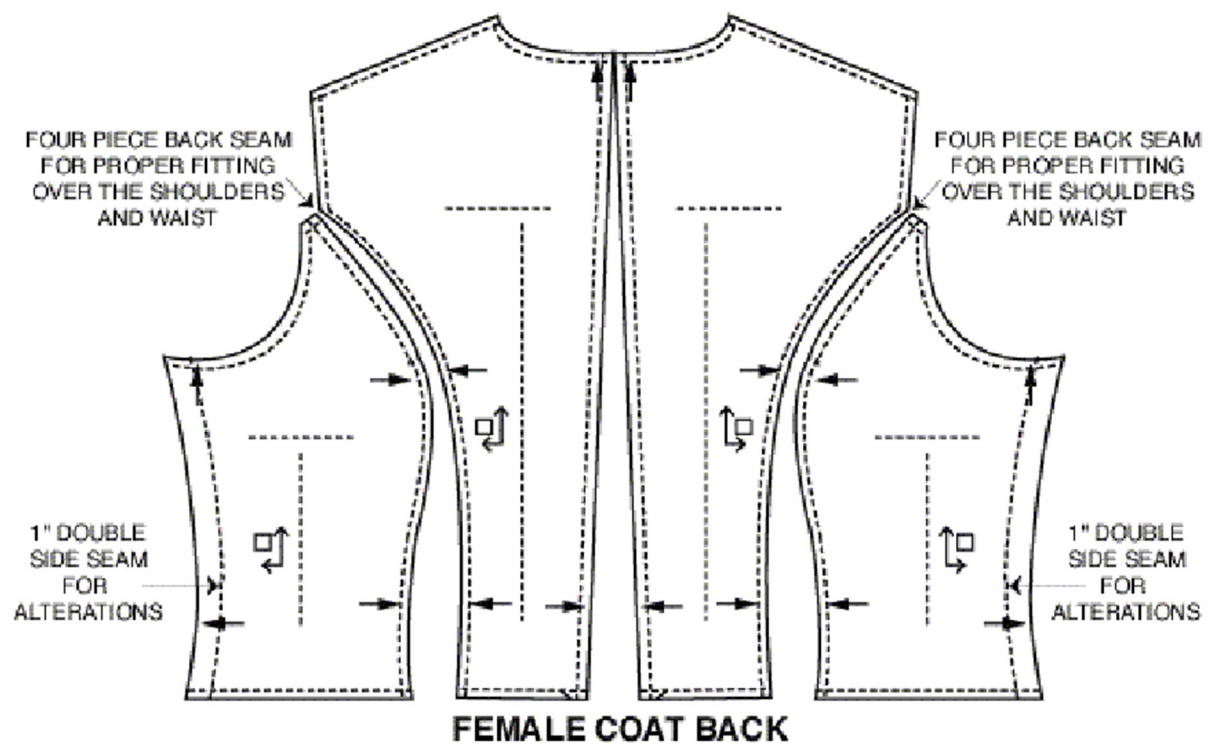
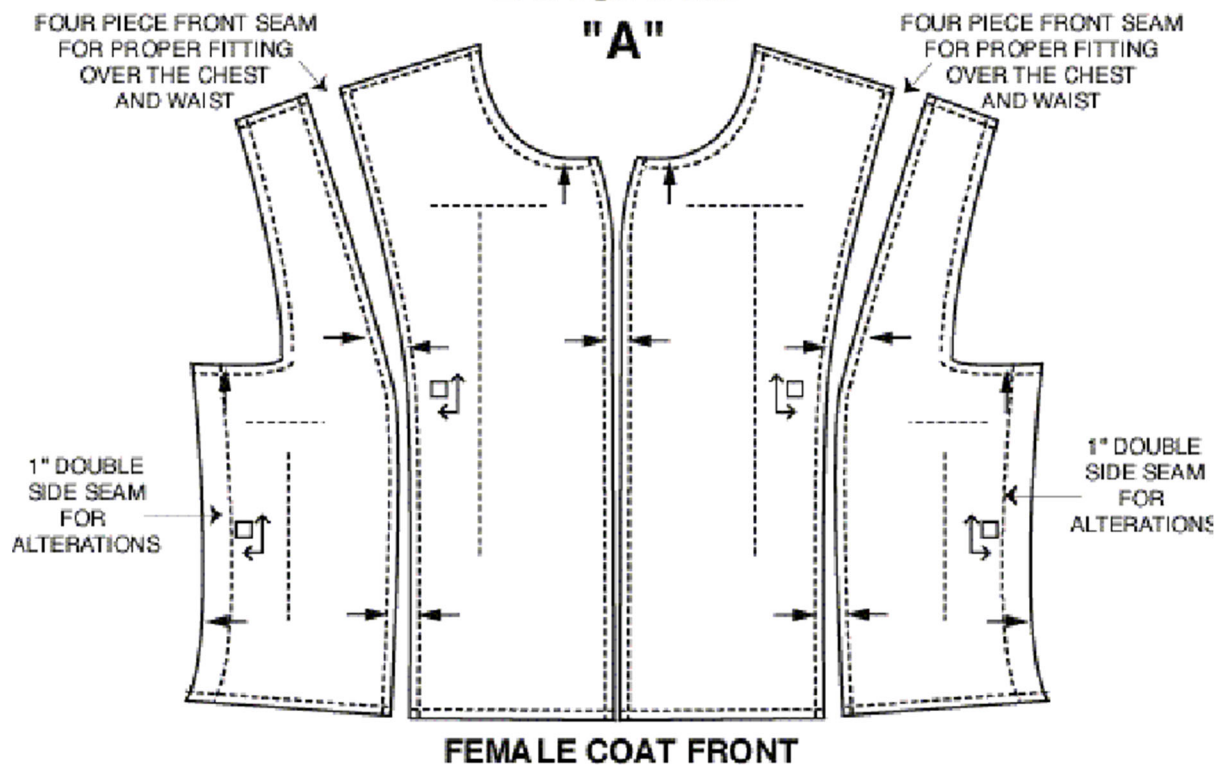


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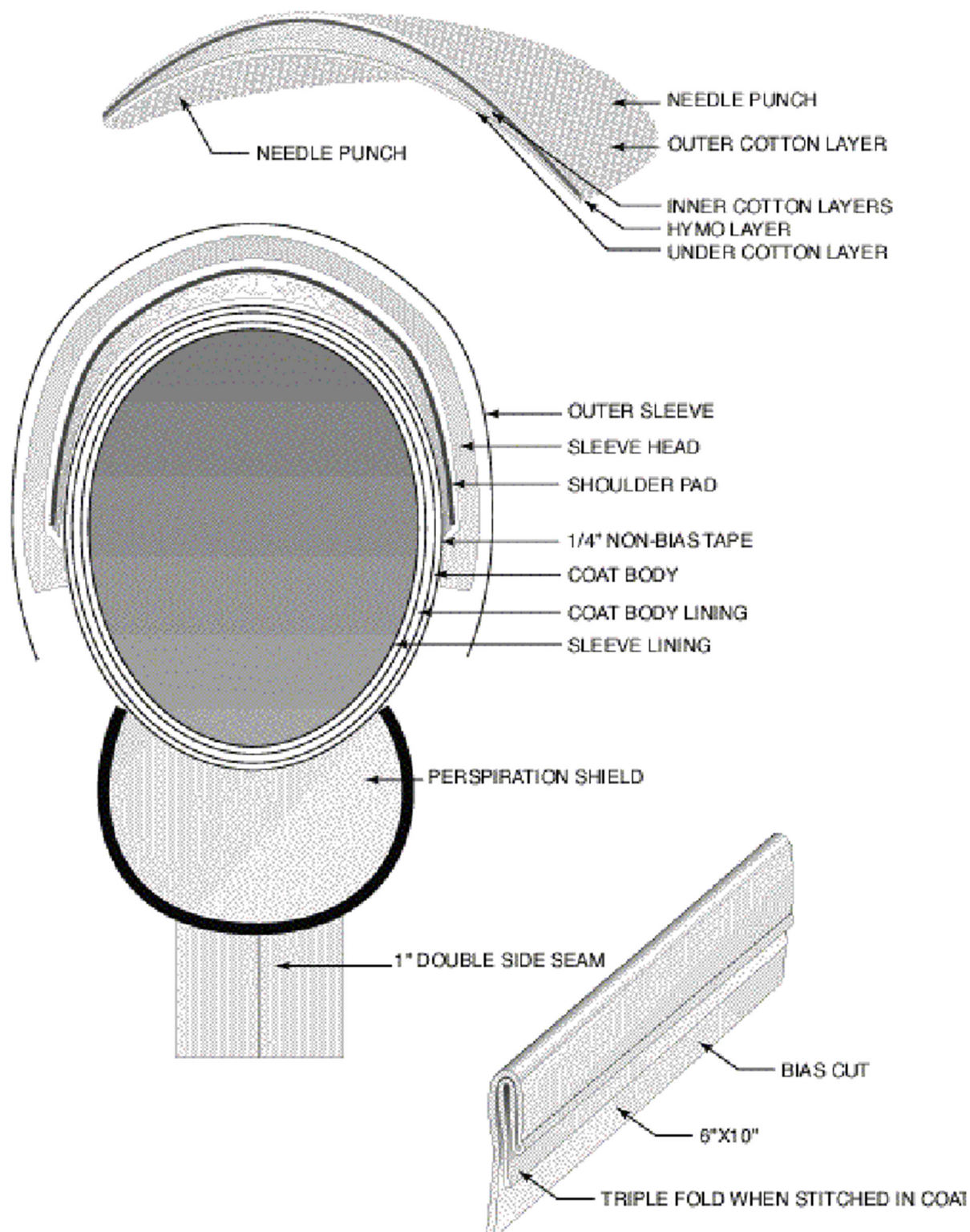


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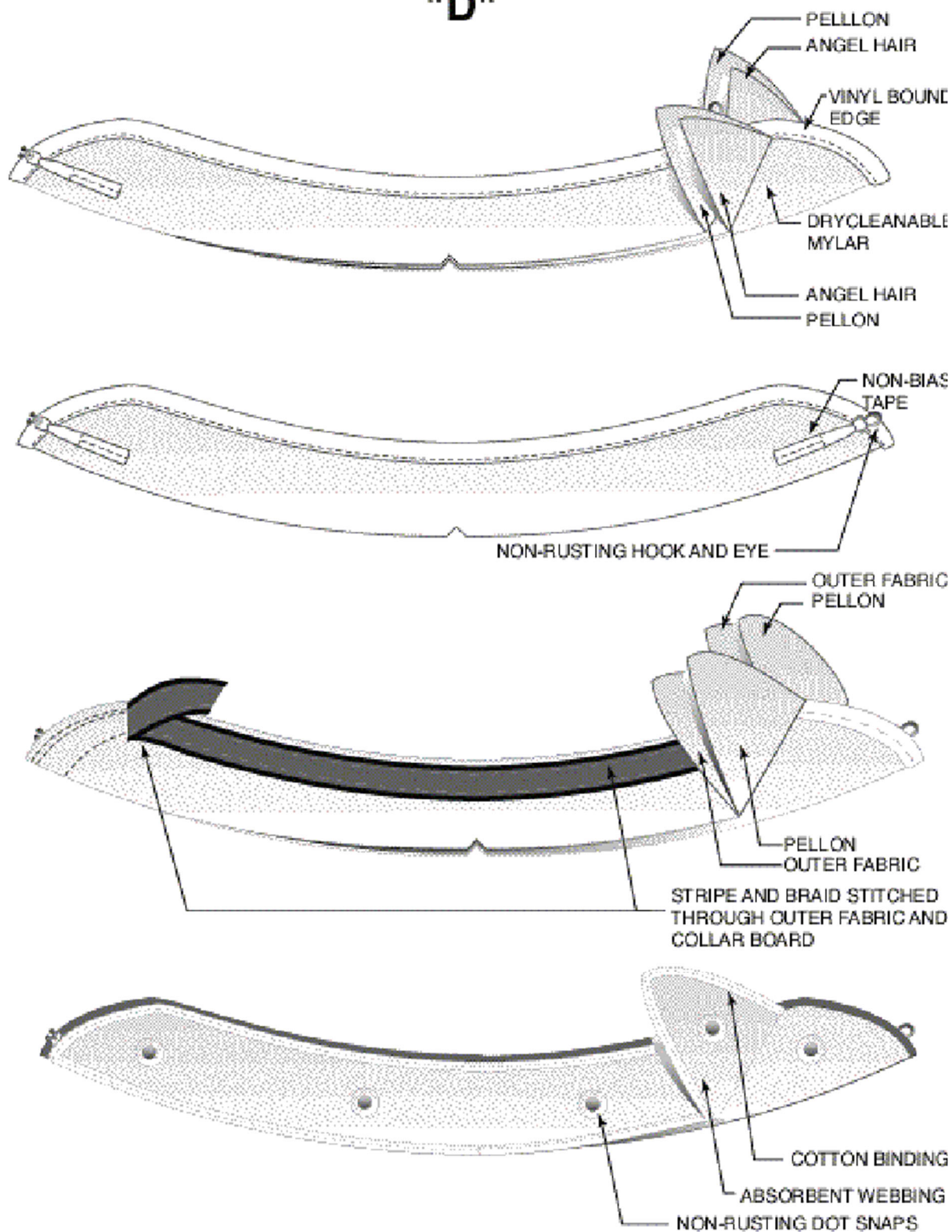
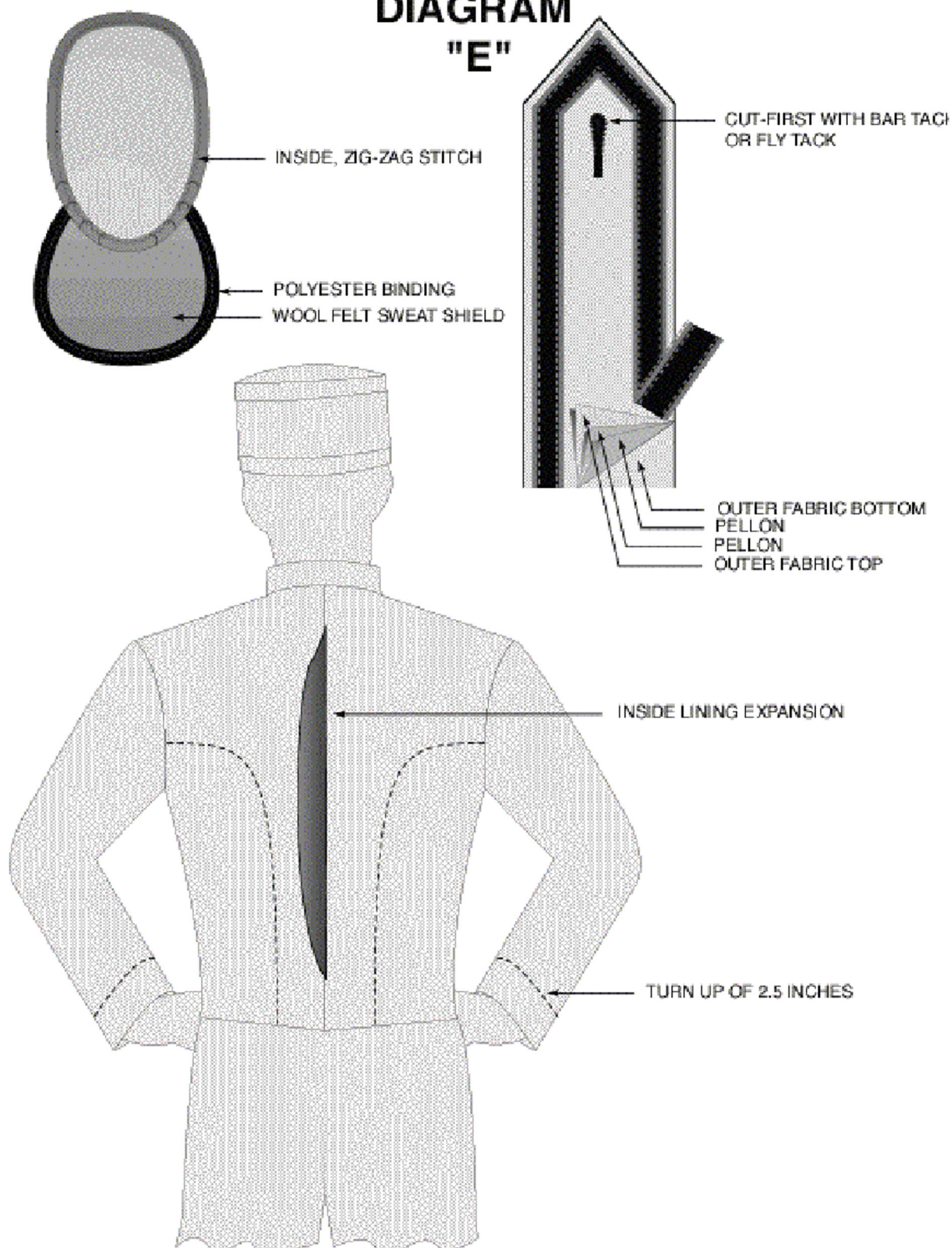


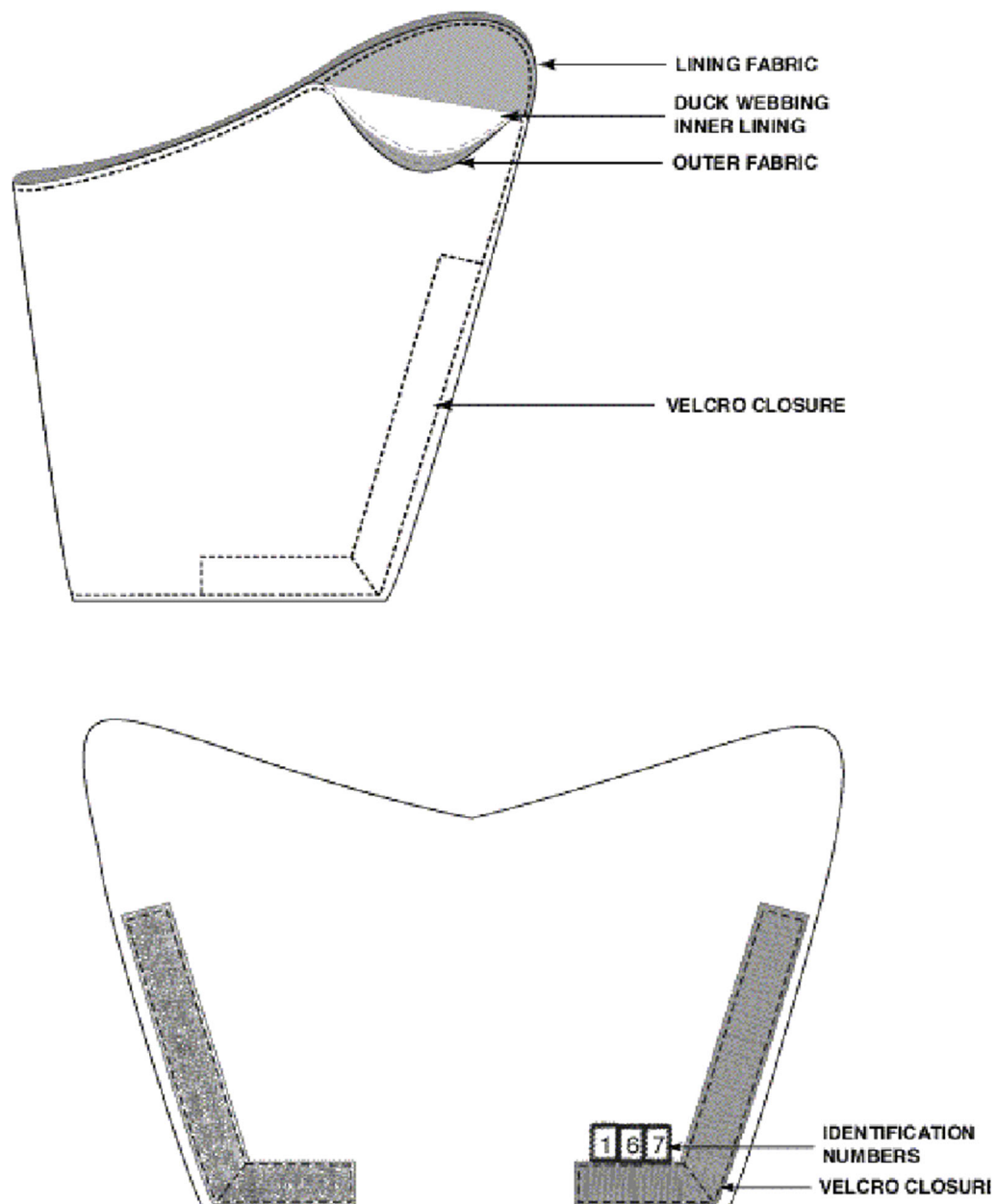
DIAGRAM "E"



GAUNTLETS SPECIFICATIONS

GAUNTLETS: Will be double faced and bound for uniformity and comfort. All seams to be turned and clean finished, so that no raw edges are exposed. Trim will be applied before gauntlets are lined. Standard closure will consist of velcro for easy size adjustment. (See Diagram "M").

**DIAGRAM
"M"**



SHAKOS

SHAKO FRAMES: The frame shall be molded in one solid piece of high impact ABS material not less than 16 ounces, before molding process. This will ensure the frame will not split, crack, melt or disintegrate for the lifetime of the shako under normal usage. (See Diagram "H").

PLUME SOCKET: The one piece nylon plume socket will be attached with a stove bolt and nut attachment, coated with "Loc-Tite" so it will not vibrate or come loose, not riveted, which could split and damage the frame. (See Diagram "H").

SHAKO HEADREST: Shall be constructed with expanded, knit-backed marshmallow vinyl, using the "cushion-aire" method of application, stitched completely on the inboard side of the frame. This prevents the thread to come in contact with the wearers head, eliminating perspiration or hair oil to be absorbed into the thread, thus adding years of life and wear. The identification label, stitched to the headrest itself, must list order number, shako number, correct size, city, state and school, must be covered by clear plastic. (See Diagram "H").

VISOR: Constructed using a three layer design, consisting of a plastic top, duroboard and a green under ply to shade the eyes of the wearer. A 3/4" back tacking is required, using monofilament thread sewn through the frame to prevent the visor from tearing loose. (See Diagram "H").

CHIN STRAPS: Are to be 3/4" pliable plastic material to conform to the shape of the chin and will be reinforced with metal eyelets at each end. Chin strap to have an adjustable metal buckle of either nickel or gilt and are supported by a center back hook on the shako when not in use. (See Diagram "H").

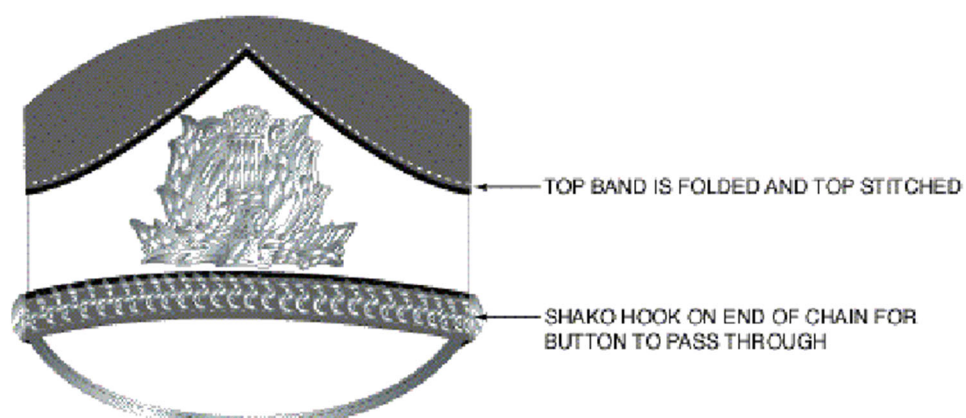
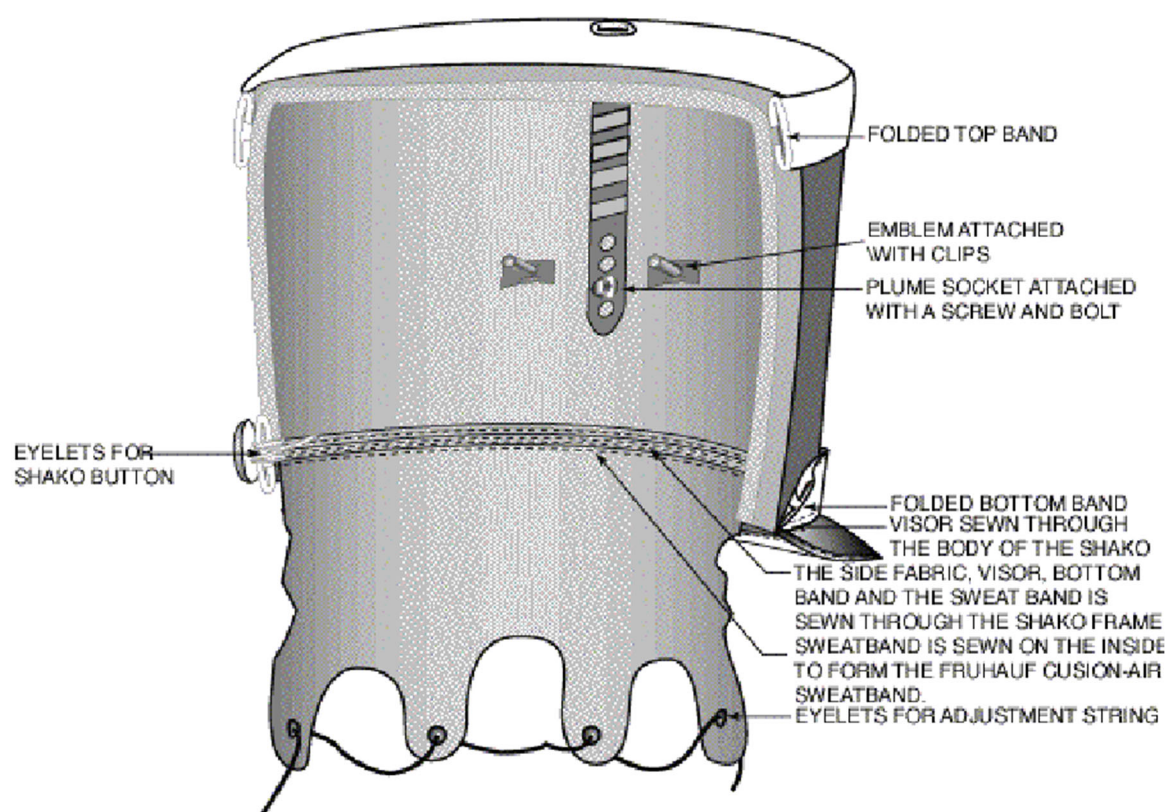
BUTTONS: Will be 40 ligne with prongs no less than 1 1/2" in length. This button will pass through a brass eyelet to firmly attach chin strap, front chain and go through the outer shell fabric, plastic frame and the headrest. In order that the buttons will lay perfectly flat, the front chain will have a special clip and eyelet attachment at each end. (See Diagram "H").

EMBLEMS: Must be of heavy gauge plastic with extra long prongs for attachment through the outer fabric, shako frame and be secured with "lock-washers". Any method of gluing or riveting is not acceptable, repair or replacement would be very difficult. Embroidered emblems are optional. (See Diagram "H").

TOP AND BOTTOM STRAPS: Shall always be turned and top-stitched. All thread used in shako manufacturing must be monofilament. Cotton thread will deteriorate and is not an acceptable method. (See Diagram "H").

TUF-TOTE SHAKO BOX: Should be constructed of black, hi-density, 100% polyethylene with a tensile strength of no less than 4800 P.S.I. and carry a minimum 2 year warranty with normal use and care.

DIAGRAM "H"



DETAILED SPECIFICATIONS FOR REGULAR BAND UNIFORMS

COAT

STYLE: EURO-LENGTH FRONT & BACK, 18" LONG ON 38R MALE, FRONT BOTTOM POINT, STRAIGHT BOTTOM BACK, CENTER BACK CLOSURE, 7" WIDE SHOULDERS, SPLIT COLORED FRONT, WHITE PRE-COVERED FOAM SHOULDER PADS, SPLIT SLEEVES, FRONT OPENING IN LINING FOR BUTTON REMOVAL, WHITE FLX SWEAT SHIELDS, 2" TAPERED WAIST FIT, BARCODE

MATERIAL: WHITE FLX

LINING: **FRONT:** WHITE INDEST.

BLACK FLX

BACK & SLEEVES: WHITE HERRINGBONE

53 GARNET FLX

COLLAR: 1 3/4" TALL, TWO PIECE W/" V" SHAPED FRONT & BACK CLOSURE. COLLAR IS SPLIT COLORED W/FRONT HALF 53 GARNET FLX & BACK HALF BLACK FLX – NO TRIM. COLLAR LINED W/BLACK FLX W/NO COLLAR LINER.

SHOULDER STRAPS: NONE

FRONT TRIM: UPPER ANGLED SPLIT FROM RT. ARMHOLE TO LEFT SHOULDER W/53 GARNET FLX ABOVE THE SPLIT, & BELOW IS WHITE FLX ON THE LEFT TO MULTI-MAROON SHADE PRINTED DESIGN TOWARDS THE RIGHT. SET FLUSH BELOW THE COLOR SPLIT IS A LARGE ABSTRACT SHAPED "T" OF BLACK FLX FLANKED FLUSH W/1/4" STRIPE OF GOLD LUSTRE GLO. SET VERT. TO THE LEFT OF THE VERT. STEM OF THE "T" SHAPE TO BE FOUR EVENLY SPACED GILT FLAT BUTTONS ATTACHED W/RINGS & WASHERS.

CLOSURE: CENTER BACK FLY ZIPPER W/3 SNAPS, TO ZIP UP.

SLEEVES TRIM: ADJUST-A-LENGTH HEMS. RT. SLEEVE IS 53 GARNET FLX W/LEFT SLEEVE WHITE FLX. NO TRIM

BACK TRIM: ENTIRE BACK IS BLACK FLX – NO TRIM.

LINING POCKET: NONE

SPECIAL FEATURES: 2 – 30L WHITE BONE BUTTONS ON BOTTOM RT. FRONT LINING SIDE, FOR DET. TAIL.

DET. TAIL

STYLE: WORN ON RT. FRONT 2" UP & UNDERNEATH COAT BOTTOM, FRONT VERT. EDGE LINES UP RT. VERT. STEM OF "T" SHAPE ON COAT RT. OF CENTER FRONT & WRAPS OVER TO RT. SIDSEAM, JUST ABOVE KNEE LENGTH W/STRAIGHT ANGLED BOTTOM END (LONGER IN FRONT & SHORTER ON SIDE), TWO BUTTONHOLES W/PELLON REINFORCEMENT ACROSS TOP FOR COAT ATTACHMENT, BARCODE

MATERIAL: 53 GARNET FLX W/DARK SHADE PRINTED DESIGN

LINING: BLACK INDEST.

TRIM: 1/4" STRIPE OF GOLD LUSTRE GLO FLUSH TO FRONT EDGE, MATCHING UP W/COAT FRONT TRIM OF THE SAME.

DETAILED SPECIFICATIONS FOR REGULAR BAND UNIFORMS

PR. GAUNTLETS #1

STYLE: SQUARED CORNERS, APPROX. 18" WIDE ACROSS THE TOP, 10" WIDE ACROSS THE BOTTOM, 7 1/2" TALL, VELCRO CLOSURE, INNERLINED W/PELLON, TOP & SIDES BAGGED, BOTTOM BOUND W/BLACK FLX, BARCODE

MATERIAL: BLACK FLX

LINING: BLACK INDEST.

TRIM: 1/2" STRIPE OF GOLD LUSTRE GLO SET 1/2" DOWN FROM TOP EDGE RUNNING OUT EACH END. SET BELOW STRIPE ON FRONT OUTBOARD END IS A GROUP OF 3 – 30L GILT FLAT BUTTONS W/RINGS & WASHERS.

PR. GAUNTLETS #2

STYLE: TUBULAR STYLE, SQUARED CORNERS, APPROX. 18" WIDE ACROSS THE TOP, 10" WIDE ACROSS THE BOTTOM, 7 1/2" TALL, VELCRO CLOSURE, INNERLINED W/PELLON, TOP & SIDES BAGGED, BOTTOM BOUND W/BLACK FLX, BARCODE

MATERIAL: BLACK FLX

LINING: BLACK INDEST.

TRIM: 1/2" STRIPE OF GOLD LUSTRE GLO SET 1/2" DOWN FROM TOP EDGE RUNNING OUT EACH END. NO BUTTONS.

SHAKO W/MIRROR

STYLE NO: HR-1, FLAT TOP (BARCODE)

TOP FABRIC NO: 53 GARNET FLX

SIDE FABRIC NO: 53 GARNET FLX

TOP BAND FABRIC NO: NONE

BOTTOM BAND FABRIC NO: 53 GARNET FLX

HAT TRIM DESCRIPTION: CENTERED ON FRONT IS A 3 1/4" SHIELD SHAPED GOLD MIRROR, W/GARNET SHADE "T" LOGO CENTERED. MIRROR WILL ATTACH TO SHAKO W/VELCRO.

FRONT STRAP: GOLD MIRROR REFLECTIVE STRAP

CHINSTRAP: BLACK W/GILT BKL.

VISOR: GOLD MYLAR W/GILT EDGE

PLUMEHOLDER: TOP CENTER FRONT

BUTTONS: 45L GILT SHINY DOME

DETAILED SPECIFICATIONS FOR REGULAR BAND UNIFORMS

HAT WRAP W/MIRROR

STYLE: SINGLE SIDED COMPLETE WRAP AROUND PULL ON STYLE TO MATCH HEIGHT OF SHAKO FROM SIDE BUTTONS & AROUND THE BACK. CONTRASTING SPLIT COLORED FRONT HALF FROM SIDE BUTTONS W/LEFT SHORT SECTION HAT HEIGHT & REMAINING RT. SECTION FORMING AN EXTENDED POINT APPROX. 3" ABOVE TOP EDGE OF HAT FROM VERT. SPLIT & TAPERING TO HAT HEIGHT ON THE RT. W/CONTOURED TOP EDGE, FRONT HALF OF WOOL SIDE & LINING BOTH FUSED & INNERLINED W/PLAST. MYLAR, BARCODE

MATERIAL:

FRONT HALF: REFER TO TRIM DESCRIPTION

BACK HALF: BLACK SPANDEX, DOUBLE FACED

FRONT HALF LINING: 53 GARNET FLX

FRONT TRIM: SPLIT COLORED W/LEFT SHORT PANEL WHITE FLX. RT. FRONT W/EXTENDED POINT ABOVE TOP EDGE OF HAT IS WHITE FLX ON THE LEFT TO MULTI-MAROON SHADE PRINTED DESIGN TOWARDS THE RIGHT. SET FLUSH TO THE LEFT OF THIS PRINTED PANEL ON THE WHITE SIDE IS A 1" X 3 1/2" GOLD MIRROR W/VELCRO ATTACHMENT.

ACCESSORIES

PLUME: 14" GARNET FRENCH UPRIGHT W/GILT MYLAR

SHAKO BOX: BLACK PLASTIC TUF-TOTE

HANGER: BLACK PLASTIC W/SEPARATING PANT BAR

GARMENT BAG: 44" VIB150 MAROON W/LOGO

DRUM MAJOR UNIFORMS COMPLETE NOT TO EXCEED THE UNIT COST OF ONE REGULAR BAND UNIFORM, W/EXACT DETAILS TO BE WORKED OUT W/SUCCESSFUL BIDDER.

A COMPUTERIZED UNIFORM MANAGEMENT ASSIGNMENT CENTER PROGRAM WILL BE INCLUDED TO COMPLETE THIS ORDER

IMPORTANT

The sample uniform you submit does not need to be an exact sample meeting these detail specifications. However, if your construction differs from the specifications, we ask that you use the deviation form and list these changes for our evaluation committee.

Please submit a list of at least five schools in our immediate area that are wearing your garments so that we may contact them for references, if needed.

Bristol Tennessee City Schools

DEVIATIONS FORM

New Marching Band Uniforms for THS

If the undersigned Bidder intends to deviate from the specifications by utilizing any different materials, items, treatments, finishes, under construction, tailoring details, etcetera, contrary to those listed as standards in the specification, then the Bidder must list all deviations on this form. In the event that there are no deviations, then the Bidder shall enter "NO DEVIATIONS" on this form. The Bidder then assures the Buyer of their full compliance with the specifications and conditions.

****FAILURE TO LIST SUCH DEVIATIONS, IN DETAIL, WILL RESULT IN DISQUALIFICATION OF THE BIDDER****

[illegible]

Bristol Tennessee City Schools**BID PRICING SHEET****Bid #23-2252 New Marching Band Uniforms for THS****I. Offer:**

The bidder certifies he/she has familiarized himself/herself with the general conditions and specifications, has carefully read them and understands their contents. Any uniforms furnished will be in the style and quality requested. The undersigned hereby proposes and agrees to furnish complete band uniforms in strict compliance with specifications. (In case of error, unit price governs.)

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Coats	110		
Detachable Tails	110		
Pr. Gauntlets #1	75		
Pr. Gauntlets #2	35		
Shakos w/ Mirror	110		
Hat Wraps w/ Mirror	110		
Plumes	110		
Shako Boxes	110		
Hangers	110		
Garment Bags	110		
Drum Major Uniforms	4		
Uniform Management Program	1		
TOTAL BID			<hr/>

II. Addenda:

The following addenda have been received and are hereby acknowledged:

Addendum # _____ Dated _____

Addendum # _____ Dated _____

Delivery of a “pilot” uniform is assured within _____ days after the contract has been awarded. Shipment of complete order will be made within _____ or sooner after receipt of sample, sample approval, complete measurements, and a signed purchase order and/or deposit.

Signature of Authorized Official

Name and Title (Printed)

Legal Name of Business

Physical Address

Mailing Address

Telephone Number

Fax Number

Email

Date

N/A

TN License Number (If Applicable)

Exp. Date: N/A

End of Section-

NON-COLLUSION AFFIDAVIT

I HEREBY CERTIFY that I am the _____ and the duly authorized
representative of _____ whose
address is _____ and THAT

NEITHER I nor, to the best of my knowledge, information, and belief, the above firm nor any of its
other representatives I here represent:

- (a) Have agreed, conspired, connived or colluded to produce a deceptive show of competition in the
compilation of the bid or offer being submitted herewith;
- (b) Have in any manner, directly or indirectly, entered into any agreement, participated in any collusion
to fix the bid price or price bid of the Bidder or offeror herein or any competitor, or otherwise taken
any action in restraint of free competitive bidding in connection with the Contract for which the within
bid or offer is submitted.

In making this affidavit, I represent that I have personal knowledge of the matters and facts herein
stated.

SIGNATURE

DATE

PRINTED OR TYPED NAME

Subscribed and sworn before me this _____ day of _____, 20____.

Notary Public

My commission expires: _____

Complete and return with your proposal package.

IRAN DIVESTMENT ACT
Certification of Non-Inclusion

NOTICE: Pursuant to the Iran Divestment Act, Tenn. Code Ann. § 12-12-106 requires the State of Tennessee chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105. Inclusion on this list makes a person ineligible to contract with the state of Tennessee; if a person ceases its engagement in investment activities in Iran, it may be removed from the list. A list of entities ineligible to contract in the State of Tennessee Department of General Services or any political subdivision of the State may be found here:

[https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn. Code Ann. 12-12-106 Iran Divestment Act updated 7.7.17.pdf](https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106_Iran_Divestment_Act_updated_7.7.17.pdf)

By submission of this bid/proposal, each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Bidder is not on the list created pursuant to T.C.A. § 12-12-106.

<p style="text-align: center;">Bidder Name (Printed)</p>	<p style="text-align: center;">Address</p>
<p style="text-align: center;">By (Authorized Signature)</p>	<p style="text-align: center;">Date</p>
<p style="text-align: center;">Printed Name / Title of Person Signing</p>	

Complete and return with your proposal package.

NON-BOYCOTT OF ISRAEL CERTIFICATION

The Contractor certifies that it is not currently engaged in, and will not for the duration of the contract engage in, a boycott of Israel as defined by Tenn. Code Ann. § 12-4-119. This provision shall not apply to contracts with a total value of less than two hundred fifty thousand dollars (\$250,000) or to contractors with less than ten (10) employees.

_____	_____
Bidder Name (Printed)	Address
_____	_____
By (Authorized Signature)	Date

Printed Name / Title of Person Signing	

Complete and return with your proposal package.

COMPLIANCE WITH TENNESSEE PUBLIC CHAPTER # 587 CERTIFICATION

The General Assembly of the State of Tennessee requires any person, corporation or other entity who enters into or renews a contract with a local board of education comply with Tennessee Public Chapter #587 (TPC587). TPC587 requires persons, employees of the person or corporation that have direct contact with school children or access to school grounds when children are present to have supplied to the corporation a fingerprint sample and have conducted a criminal history records check by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the person to have contact with such children or enter school grounds. The Public Chapter 1080, (D) was amended to: "A person whose contract is for the performance of a service at a school-sponsored activity, assembly or even at which school officials or employees are present when the service is performed and where the activity, assembly, or event is conducted under the supervision of school officials or employees."

TPC587 provides guidance for employees who have been convicted of an offense that is classified as a sexual offense or a violent sexual offense.

I have read Tennessee Public Chapter #587 and certify compliance with the regulations.

Name/Address of Organization

Name/Title of Submitting Official

Signature

Date

Complete and return with your proposal package.

DRUG-FREE WORKPLACE AFFIDAVIT OF PRIME BIDDER

STATE OF _____

COUNTY OF _____

Comes the affiant after having first been duly sworn and testifies as follows:

1. My name is _____. I hold the
principal office of _____
(Name of Principal Office)
for _____
(Name of Bidding Entity)
2. _____ has
(Name of Bidding Entity)
submitted a bid to the Bristol Tennessee City Schools for _____.
3. _____ has
(Name of Bidding Entity)
more than five (5) employees.
4. In accordance with *Tennessee Code Annotated* Section 50-9-113, this is to
certify that _____
(Name of Bidding Entity)
has in effect at the time of submission of its bid for the above-referenced projects, a drug-free
workplace program that complies with Title 50, Chapter 9 of the Tennessee Code.
5. This affidavit is made on personal knowledge.

Further the affiant saith this ____ day of _____, 20____.

(Signature of Affiant)

(Title of Affiant)

Subscribed and sworn before me this ____ day of _____, 20____.

(Signature of Notary Public)

My commission expires _____

Complete and return with your proposal package.

CERTIFICATE OF COMPLIANCE

By indication of the authorized signature below, the Proposer/Bidder does hereby make certification and assurance, under penalty of perjury, of the Proposer's/Bidder's compliance with all provisions of this bid and the following items:

1. the laws of the State of Tennessee;
2. Title VI of the Civil Rights Act of 1964;
3. Title IX of the Education Amendments of 1972; and
4. the condition that no amount shall be paid directly or indirectly to an employee or official of Bristol Tennessee City Schools as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Proposer/Bidder in connection with the procurement under this bid.

Bidder Name (Printed)

Address

By (Authorized Signature)

Date

Email

Company Telephone No. and Fax No.

Printed Name / Title of Person Signing

Complete and return with your proposal package.